

HBEX 22
Facility Readiness Support
 Final Response to Questions
 4/10/2013

No.	Question	Response
1	There is reference to signing a confidentiality statement, do you have a specific document that we need to sign?	There is no confidentiality statement for this RFP. The Administrative Requirements include: 1. A cover letter signed by a person authorized to bind the company which also includes the company's certification number(s) for SB and/or DVBE (if applicable). 2. A Certificate of Liability Insurance equal to or greater than \$1,000,000. 3. Proof of Workers' Compensation Liability Insurance. 4. A signed Payee Data Record form STD. 204 available at: www.documents.dgs.ca.gov/osp/pdf/std204.pdf . 5. A signed Federal Debarment Certification (Attachment 1-B). 6. A completed certification form showing, upon award of the contract, the Bidder/Contractor agrees to provide a completed Title 22, California Code of Regulations 1230000 Statement of Economic Interests, Form 700 (Attachment 1-D). 7. A completed Darfur Contracting Act Certification (Attachment 1-F).
2	Based upon 3.4.4 we assume that you are looking for the contractor to provide an interim site for training before the Service Center is established? How many classes/employees would you estimate?	No, we are not looking for the contractor to provide an interim site for training
3	In order to perform the Statement of Work, the Contractor will need to travel to Fresno, Sacramento, Concord, and the Interim Training Site. The RFP states that the travel expenses will not be reimbursed. Please clarify.	The reporting location for this agreement is 560 J Street, Suite 290, Sacramento, CA 95814. All travel to this reporting location shall not be reimbursed. For pre-approved travel from the reporting location over 50 miles from the reporting location, shall be reimbursed according to the rates established by the CA Dept. of Human Resources. All approvals must be signed by the Covered California project representative.
4	From section 5.2.1, Understanding and Approach - "Discuss your strategy for providing a draft solicitation document within the time period allocated for that task". Which tasks or deliverables is this in reference to?	This refers to all project tasks listed in the Scope of Work, section 3.4
5	In section 5.2.1, Understanding and Approach - "Provide a table showing hours per week by person covering the contract term." Please clarify.	Please provide this information on Attachment 2-D, Cost Worksheet
6	Section 4, Proposal Response Content and Section 5, Final Proposal Requirements Detail are not in agreement. (See in particular section 5.1.2. compared to Section 4 1 a-d.) Which do you prefer?	Section 5, Final Proposal Requirements
7	In Section 5.1.2 item 6, Certification Form, is Attachment appears not to be 1-D, but 1-C, please confirm.	The Form 700 Certification is Attachment 1-C

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8	In Section 5.1.2 item 7, Darfur Contracting Act Certification appears not to be 1-F, but 1-G, please confirm.	The Darfur Certification is Attachment 1-G
9	In Section 5.2.7 Model Contract Response you have asked for a 25 page work plan and response showing how requirements will be met. There is a 25 page limit on the section. You have also asked for all the Attachments to be included. Do the attachments count against the 25 pages? Will all information in the 25 pages be included in the contract?	The 25 page workplan for the work plan only, not the Model Contract Response. The workplan will be included in the final contract.
10	Has the Exchange hired a vendor who is currently contracted to set up the state run Call Center facilities? Has the Exchange hired a contractor to setup the County run Call Center facility?	<p>The Exchange has a Technology Vendor that will be responsible for setting up the desktop systems and provision the Customer Relationship Management system and other supporting systems for the Service Center</p> <p>The Exchange has a Technology Vendor that will be responsible for setting up the desktop systems and provision the Customer Relationship Management system and other supporting systems for the County Operated Service Center</p>
11	How many employees will be staffed at each facility?	<p>The Exchange anticipates staffing as follows:</p> <p>Site I = 500 State Employees</p> <p>Site II = 350 – 550 State Employees</p> <p>Site III = 200 County Employees</p>
12	Will programming information (groups to be located in a facility, number of personnel, adjacency considerations, types of support rooms required, i.e. training rooms, conference etc.) for each facility be provided or will programming be done by the Contractor?	Program Data will be provided for each site
13	Is the scope for space planning and furniture selection only or will the Contractor be responsible for Construction Documents and Construction Administration?	<p>The scope includes:</p> <p>Site search and identification</p> <p>Space Planning (Exchange input required)</p> <p>Furniture Selection (Exchange input required)</p> <p>Participation in Construction Meetings</p>
14	Will the furniture be put out to bid? If so, do you anticipate the Contractor to do a solicitation?	No
15	Will CAD drawings be provided for all buildings?	Floor plans will be provided